

July 6, 2021
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance

The Supervisor called the meeting to order, the Town Clerk called the roll and Attorney Graven led all in the Pledge of Allegiance.

Council

Present: Supervisor Donald Castellucci, Jr., Dean Morgan, Craig Jochum, and Jonathan Marks

Absent: Barbara Roberts

Department Heads

Present: Cheri Grenier, Sole Assessor
Irene Graven, Town Attorney
Mary Kennedy, Town Clerk and Tax Receiver
Peter Gordon, Town Historian
Joann Lindstrom, Planning & Zoning Administrator

Absent: Mark Clark, Highway Superintendent
Scott Vasisko, Parks Maintenance Supervisor
Tyson Stiles, Director of Utilities

B. Minutes of the previous meeting -

The minutes of the June 15, 2021 meeting will stand as presented.

C. Consideration of bids –

1. Lawn Services for Code Compliance

Joann Lindstrom, Planning & Zoning Administrator, reviewed that no bids were submitted for this Request for Bids. She and Attorney Graven will discuss other options.

D. Public Hearing – none

E. Reports of Department Heads –

Peter Gordon, Town Historian – submitted a book regarding the history of Owego, which he re-edited for Contemporary Standards, and also added 2 new chapters and many pictures.

All proceeds from this book will go to the Tioga County Historical Museum.

Joann Lindstrom, Planning & Zoning Administrator – no report

Cheri Grenier, Sole Assessor – no report

Irene Graven, Town Attorney – stated a need for Attorney/Client Privilege after the meeting.

Mary Kennedy, Town Clerk – no report

Supervisor Castellucci – submitted some last minute Appropriation Transfers from the bookkeeper. **Councilmember Jochum made a motion to approve the following**

Appropriation Transfers. The motion was seconded by Councilmember Marks and unanimously carried.

Transfer from:

A0.1990.4101	Contingent – Contractual Expense	25,000.00
A0.9000.9060	Employee Benefits – Health	53,000.00

Unanticipated Revenue:

A0.0000.1081	Other payments in Lieu of Taxes	20,000.00
A0.0000.3005	Mortgage Tax	25,000.00
A0.0000.5999	Unexpended Fund Balance	<u>59,661.00</u>
		182,661.00

Transfer to:

A0.5010.1000	Street Administration – Personal Services	112,611.00
A0.9732.4007	Shared Services Building BAN – BAN Interest	<u>70,050.00</u>
		182,661.00

The Supervisor then continued reporting that he will need to meet with Attorney Graven, Councilmember Morgan and Wendy Walsh, Tioga County Soil & Water, regarding Fox Road. Next, he reminded the Board that a decision about whether to support the Liberty/Temple Street Housing project is needed tonight. **Councilmember Jochum made a motion to authorize the Supervisor to send a letter of support for the Liberty/Temple Street Housing Project PILOT to Tioga County Industrial Development Agency. The motion was seconded by Councilmember Marks and unanimously carried.** Next, he stated that the Monthly Statement of the Supervisor is on file in the Town Clerk’s Office, and that the audits are coming along fine. Lastly, he reported that the monthly reports of the Town Clerk and Planning & Zoning Administrator are on file in his office.

F. Privilege of the floor – none

G. Presentation of Petitions, Communications, Notices and Transfers –

1. Request to hold event at Hickories Park – Alzheimer’s Association

The Central New York Chapter of the Alzheimer’s Association is hoping to hold an awareness and fund raising walk on September 19, 2021. **Councilmember Morgan made a motion to approve the 2021 Walk to End Alzheimer’s Event on September 19, 2021 from 9 AM – 4 PM. The motion was seconded by Supervisor Castellucci and unanimously carried.**

H. Abstracts –

Councilmember Jochum made a motion to approve the following abstracts. The motion was seconded by Councilmember Morgan and unanimously carried on a Roll Call Vote.

A0 - General Fund	110,062.90
B0 - General Fund-Town Outside	11,856.53
DB - Highway-Town Outside	633,370.58
F0 - Water Districts	72,192.72

FA - Route 38 Water	1,001.52
G0 - Sewer Districts	23,678.12
GA – Route 38 Sewer	643.93
HN – NY Rising – Shared Services Building	<u>35,510.14</u>
	\$888,316.44

I. Unfinished Business – none

J. Reports of Standing Committees –

Councilmember Morgan – reported that the elevator inspection is the last large item to be completed in the Shared Services building.

Councilmember Jochum (for Mark Clark, Highway Superintendent) – submitted the next Agreement to Spend Town Funds. **A motion was made by Councilmember Jochum to approve the following Agreement to spend Town funds. The motion was seconded by Councilmember Morgan and unanimously carried.**

Lincolnshire Development – microsurface Type 11 F2	43,000
Ray Lee Development - microsurface Type 11 F2	67,000
Essex Road – cold mix pave and chip seal	150,000

Scope, amount and distance subject to change

Total estimated costs: **\$260,000**

Councilmember Marks (for Scott Vasisko, Parks Maintenance Supervisor) – reported that the July 4th weekend had no problems at the park and that another fishing tournament is being planned.

K. Presentation of Resolutions, Motions and New Business –

1. Appointment of Code Enforcement Officer

Joann Lindstrom, Planning & Zoning Administrator, reviewed the resolution.

Councilmember Jochum made a motion to adopt the following resolution appointing Bill Carrigg as the Planning & Zoning Department Code Officer. The motion was seconded by Councilmember Morgan and unanimously carried.

WHEREAS Ronald Schmidt, Planning and Zoning Department Code Enforcement Officer, retired from his position on April 29, 2021, and it is necessary for the Town Board of the Town of Owego to fill this position and

WHEREAS William Carrigg, after having completed a six month training period in the capacity of Temporary Code Enforcement Officer commencing January 4, 2021, is willing and able to take this position of Planning and Zoning Department Code Enforcement Officer effective July 5, 2021, at an hourly rate of \$22.00, with benefits and with the probationary period that commenced January 4, 2021, to continue for the balance of the 52 week period;

NOW, THEREFORE, BE IT

RESOLVED, that William Carrigg shall be appointed to the position of Planning and

Zoning Department Code Enforcement Officer effective July 5, 2021, at an hourly rate of \$22.00 with benefits, with the probationary period that commenced on January 4, 2021, to continue for the balance of the 52 week period.

2. 30 day notice of liquor license application

Mary Kennedy, Town Clerk, reviewed the 30 day advance notice for a liquor license (Watermans Café & Tasting Barn). Because the new owners are not looking for a waiver of the 30 day notice, no action is necessary by the Board.

L. Second Privilege of the floor - none

M. Executive Session – none

N. Adjournment

Councilmember Morgan moved to adjourn the meeting at 7:04 p.m.

Respectfully submitted,

Mary Kennedy, Town Clerk