

December 20, 2022  
6:30 p.m.  
2354 State Route 434  
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance -

Supervisor Castellucci called the meeting to order, the Town Clerk called the roll, and Cheri Grenier led all in the Pledge of Allegiance.

Council:

Present: Supervisor Castellucci, Dean Morgan, Craig Jochum, Jonathan Marks, and Cheri Grenier

Absent: none

Department Heads:

Present: Tyson Stiles, Director of Utilities  
Irene Graven, Town Attorney  
Joann Lindstrom, Planning and Zoning Administrator  
Michael Roberts, Highway Superintendent  
Hank Hines, Deputy Highway Superintendent  
Rick Pedro, Sole Assessor  
Mary Kennedy, Town Clerk & Tax Receiver

Absent: Scott Vasisko, Parks Maintenance Supervisor  
Peter Gordon, Town Historian

B. Minutes of the previous meetings -

The minutes of the December 6, 2022 Regular meeting will stand as presented.

C. Consideration of bids – none

D. Public Hearings – none

E. Reports of Department Heads –

Rick Pedro, Sole Assessor – no report

Tyson Stiles, Director of Utilities – reported working with Leak Detection to identify any leaks throughout the water districts. Next, he stated that Pump 2 was pulled from the well on Depot Street in order to conduct a flow test. The camera results indicate a cleaning is needed.

Joann Lindstrom, Planning & Zoning Administrator – reported that the Planning Board will be meeting next week to discuss a possible gas station at Harry’s Convenience Store and the demolition and rebuild of the Dunkin Donuts in Apalachin. She also has spoken with Wendy Walsh, Tioga County Soil & Water District Manager, about the pending Stormwater Plan for the proposed Dollar General in Campville.

Hank Hines, Deputy Highway Superintendent – reported that both of the new hires have passed their CDL test and that two more are currently training.

Irene Graven, Town Attorney – no report

Mary Kennedy, Town Clerk – reported that the tax bills will arrive in her office tomorrow, and she extended her thanks to Scott Vasisko, Parks Maintenance Supervisor, and his crew for handling the delivery.

Councilmember Marks for Scott Vasisko, Parks Maintenance Supervisor – reported that all is well in the Parks department.

Supervisor Castellucci – reported that the monthly reports of the Town Clerk and Planning & Zoning Administrator are on file in his office.

F. Privilege of the Floor- none

G. Presentation of Petitions, Communications, Notices and Transfers –

1. Appropriation Transfers

**A motion was made by Councilmember Morgan to approve the following appropriation transfer. The motion was seconded by Councilmember Marks and unanimously carried.**

<u>Amount to be transferred:</u>	<u>From Account:</u>	<u>To account:</u>
\$455,000.00	DB.0000.5031	DB.9900.9925

H. Abstracts-

**Councilmember Marks made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Jochum and unanimously carried on a Roll Call Vote.**

A0 - General Fund	9,472.33
B0 - General Fund-Town Outside	13,855.47
DB - Highway-Town Outside	58,128.73
F0 - Water Districts	15,971.52
FA - Route 38 Water	23.31
G0- Sewer Districts	20,510.43
GA – Route 38 Sewer	176.98
L1 – Lighting District 1	0.00
L2 - Lighting District 2	205.23
L3 – Lighting District 3	90.02
L4 - Lighting District 4B	55.53

L5 – Lighting District 5	58.79
L6 - Lighting District 6	240.60
L7 - Lighting District 7	54.19
L8 - Lighting District 8	42.32
L9 - Lighting District #9	15.05
LA – Lighting District 4A	18.18
LX – Lighting District 10	22.90
	<u>22.90</u>
	<b>\$118,941.58</b>

I. Unfinished Business – none

J. Reports of Standing Committees –

Councilmember Grenier – no report

Councilmember Marks – no report

Councilmember Morgan – no report but stated a need for Attorney/Client Privilege

Councilmember Jochum – no report

K. Presentation of Resolutions, Motions and New Business –

1. New Hire – Highway

Hank Hines, Deputy Highway Superintendent, reviewed the qualifications of the newest applicant for that department. **Supervisor Castellucci made a motion to adopt the following resolution hiring Jeremy Eno as an MEO I for the Highway Department. The motion was seconded by Councilmember Jochum and unanimously carried after a short discussion requesting Department Heads submit new hire requests prior to the day of the Board Meeting.**

WHEREAS, the approved 2022 budget for the Town of Owego Highway Department has budgeted for and includes a full time MEO I position; and

WHEREAS, this full time position is vacant and it is necessary to fill this position; and

WHEREAS, Jeremy Eno has been offered and has accepted such position as of December 19, 2022 at an hourly rate of \$16.48 per hour, 40 hours per week, as a permanent appointment with up to 52 weeks probationary period;

NOW, THEREFORE, BE IT

RESOLVED, such full time position shall be filled by Jeremy Eno at an hourly rate of \$16.48 per hour, 40 hours per week, with full time benefits, effective December 19, 2022 with a probationary period of up to 52 weeks from date of hire, subject to satisfactory license/background check and meeting all requirements of pre-employment drug testing.

2. New Hire – Planning & Zoning

Joann Lindstrom, Planning & Zoning Administrator, spoke about the applicant that she and Bill Carrigg, Code Enforcement Officer, chose after several interviews. **A motion was made by Councilmember Morgan to adopt the following resolution hiring Brenda Burrell as an Office Specialist II for the Planning & Zoning Department. The motion was seconded by Councilmember Grenier and unanimously carried.**

\*\*\* add reso\*\*\*

3. Create new position – Highway

Supervisor Castellucci stated that this topic needs to be addressed during Attorney/Client Privilege before it can be acted upon by the Board.

L. Second Privilege of the floor – none

M. Executive Session - none

N. Adjournment -

**Motion by Councilmember Morgan, the meeting was adjourned at 6:52 PM.**

Respectfully submitted,

Mary Kennedy, Town Clerk