

October 4, 2022
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance -

Supervisor Castellucci called the meeting to order, the Town Clerk called the roll, and Councilmember Morgan led all in the Pledge of Allegiance.

Council:

Present: Supervisor Castellucci, Dean Morgan, Jonathan Marks, and Cheri Grenier

Absent: Craig Jochum

Department Heads:

Present: Scott Vasisko, parks Maintenance Supervisor
Irene Graven, Town Attorney
Rick Pedro, Sole Assessor
Peter Gordon, Town Historian
Hank Hines, Deputy Highway Superintendent
Mary Kennedy, Town Clerk & Tax Receiver

Absent: Joann Lindstrom, Planning and Zoning Administrator
Tyson Stiles, Director of Utilities
Michael Roberts, Highway Superintendent

B. Minutes of the previous meetings -

The minutes from the September 20, 2022 meeting will stand as presented.

C. Consideration of bids – none

D. Public Hearings – none

E. Reports of Department Heads –

Rick Pedro, Sole Assessor – reported that he has completed 12 more credit hours of continuing education, and he hopes to have the State reimburse the Town for the cost of those classes. Lastly, he stated that the Public Hearings for the 2023 Water/Sewer District Extensions need to be scheduled. **Councilmember Grenier made a motion to schedule the Public**

Hearings for the 2023 Water/Sewer District Extensions for October 18, 2023 at 6:30 PM. The motion was seconded by Councilmember Marks and unanimously carried.

Peter Gordon, Town Historian – reported that his second republished of the month (Judge Avery’s Susquehanna Valley) will be ready soon.

Scott Vasisko, Parks Maintenance Supervisor – reported that his crew has been dodging poor weather while maintaining all of the different Town parks. Lastly, he stated this weekend will be the last big camping weekend (Columbus Day) before the campground is closed on November 4th.

Hank Hines, Deputy Highway Superintendent – reported that he had the Yield sign from the intersection of Whittemore and Teeter Roads has been replaced after a resident reported it missing. Next, he stated the resident then requested the Yield be switched to a Stop sign instead; but the Highway Department does not recommend a change at this time. Lastly, he reported that some of the floors in the Shared Services Building are not being properly cleaned. He will meet with Scott Vasisko to discuss the issues.

Councilmember Morgan for Joann Lindstrom, Planning & Zoning Administrator – reported that the Tire Collection Day has been cancelled as there is no trailer available.

Irene Graven, Town Attorney – no report

Mary Kennedy, Town Clerk – no report

Supervisor Castellucci – reported that the Town Clerk and Planning & Zoning Administrator’s monthly reports are on file in his office. Next, he stated that Phase 2 final punch-out lists are being completed now. He then reported that the County is ready to move forward with the purchase of the former Highway building on Delphine Street. The Supervisor then stated that he will be out of Town from October 11th-19th. Lastly, he stated that the paving project (minus the walking path) at Tioga Park was scheduled for today; but the weather may have interfered.

F. Privilege of the Floor-

Teresa Dole, Casterline Road, submitted a list of requests to the Board. It is attached to the end of these minutes.

G. Presentation of Petitions, Communications, Notices and Transfers – none

H. Abstracts-

Councilmember Marks made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Grenier.

After a short discussion, **a motion was made by Councilmember Grenier to amend the abstracts to remove the reimbursement check #232724 in the amount of \$22.99 which should’ve been submitted to the department’s Petty Cash fund. The motion was seconded by Councilmember Marks and unanimously carried.**

Councilmember Marks made a motion to approve the following abstracts as amended. The motion was seconded by Councilmember Grenier and unanimously carried on a Roll Call Vote.

A0 - General Fund	19,532.57
B0 - General Fund-Town Outside	9,919.29
DB - Highway-Town Outside	233,576.76
F0 - Water Districts	21,953.35
FA - Route 38 Water	12.38
G0- Sewer Districts	43,562.64
GA – Route 38 Water	16,357.75
L1 – Lighting District 1	170.58
L2 - Lighting District 2	0.00
L3 – Lighting District 3	0.00
L4 - Lighting District 4B	0.00
L5 – Lighting District 5	0.00
L6 - Lighting District 6	0.00
L7 - Lighting District 7	0.00
L8 - Lighting District 8	0.00
L9 - Lighting District #9	0.00
LA – Lighting District 4A	0.00
LX – Lighting District 10	0.00
	<u>0.00</u>
	\$345,085.32

I. Unfinished Business – none

J. Reports of Standing Committees –

- Councilmember Grenier – no report
- Councilmember Morgan – no report
- Councilmember Marks – no report
- Councilmember Jochum – no report

K. Presentation of Resolutions, Motions and New Business –

1. Presentation of the 2023 Tentative Budget

Mary Kennedy, Town Clerk, presented the 2023 Tentative Budget to the Town Board for their review. The public may view a copy at the Town Clerk’s Office.

2. Employee upgrades - Highway Department

A motion was made by Councilmember Morgan to table this agenda item until the October 18, 2022 meeting. The motion was seconded by Councilmember Grenier and unanimously carried.

3. Employee raise – Utilities Department

Supervisor Castellucci explained that the merit raise approved at the last meeting was not allowable under the Town Employees’ Contract. **Councilmember Marks made a motion to rescind the action to grant a merit bonus and merit raise to Joe Schneider at the**

September 20, 2022 meeting. The motion was seconded by Councilmember Grenier and unanimously carried. A motion was made to Councilmember Morgan to adopt the following resolution authorizing a merit bonus to Joe Schneider. The motion was seconded by Councilmember Grenier and unanimously carried.

WHEREAS the approved 2022 budget for the Town of Owego Utilities Department has budgeted for and includes merit bonuses for employees upon recommendation of the Director of Utilities and approval of the Town Board; and

WHEREAS, Joseph Schneider has shown he is willing to perform above and beyond his job duties as HEO I for the Town of Owego Utilities Department; and

WHEREAS, upon the recommendation of the Town of Owego Director of Utilities, Joseph Schneider warrants a merit bonus of \$1,000 based on the above and the Employee Association contract;

NOW, THEREFORE, BE IT

RESOLVED, that Joseph Schneider, HEO I at the Town of Owego Utilities Department, will receive a merit bonus of \$1,000, effective immediately.

4. Schedule 2023 Budget Public Hearing

Councilmember Grenier made a motion to schedule the Public Hearing for the 2023 Town Budget for November 15, 2022 at 6:30 PM. The motion was seconded by Councilmember Marks and unanimously carried.

5. Credit card services agreement

Supervisor Castellucci shared the Credit Card and Vendor Account Policy and Procedure with the Board members. After a discussion, **a motion was made by Councilmember Grenier to authorize the agreement for credit card services with M & T Bank, and approve the Town of Owego Credit Card and Vendor Account Policy and Procedure. The motion was seconded by Councilmember Marks and carried with 3 yes votes and 1 no vote (Councilmember Morgan).** The service agreement will be on file in the Town Attorney's Office and the Town Policy will be available at the office of the Town Clerk.

L. Second Privilege of the floor – none

M. Executive Session - none

N. Adjournment -

Motion by Councilmember Morgan, the meeting was adjourned at 7:07 PM.

Respectfully submitted,

Mary Kennedy, Town Clerk

10/04/2022
TK's Desires from Town Board

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(1.) Printout of dog documentation on Strubbe's Grant who owned the dogs - we've been asking for over 1 year!
4 Rhode Island Reds @ \$5 each = \$20

(2) \$3K
+ 5 years of egg production @ \$10/doz
Learn how to sue in small claims max = \$5K

2. Buy Patten son lot to donate to Fire Dept - No need to build road - leave Campville Commons also

3. Buy DB Property @ Appraisal Value
[spot zoning is illegal!]

4. Post office in Campville
Campville, NY 13762

5. Permisssion Proper signage from HW Dept. on Casterline - remove trees @ bottom so STOP is visible - YIELD replaced @ Bount & w/STOP! Death Caufferty

(6.) Bob on Bount says Paint lines on our rural roads - Tioga Co can afford paint. Stop digging out the roads.